

Port Health and Environmental Services Committee  
Outstanding actions 2013/14

<i>Date</i>	<i>Action</i>	<i>Officer responsible</i>	<i>To be completed/ progressed to next stage</i>	<i>Notes/Progress to date</i>
<b>12 September 2012</b>	<b>Enterprise Contract</b>	Director of the Built Environment	November 2013	For Members information: Receive and review the Annual Report on the cleansing performance over the previous year. This document will be presented to the Partnership Board (held in early December) that oversees running of the contract.
<b>8 January 2013</b>	<p><b>Public Conveniences</b> TfL who are currently exploring improvements to the Bishopsgate area to make the area more attractive and remove some of the clutter such as the brick planters. An update on the viability of extending the opening hours of the Bishopsgate and Eastcheap toilets will be included in the Public Convenience Strategy planned for November committee. Usage of the Disabled facilities at Monument and signage were also being reviewed and this will form part of the wider review of the public convenience strategy which will be reported back to this committee as above. Improved signage has been commissioned to direct people to the nearby Eastcheap facilities.</p>	Director of the Built Environment	To be included in the Public Convenience Strategy update report at the November 2013 PHES committee	<p>TfL liaison is on- going and likely to be long term. The Strategy review is scheduled for November Committee.</p> <p>Signage is now installed at Monument directing people to the nearest able bodied toilet facility at Eastcheap.</p> <p>It was agreed that signage would be reviewed and that Officers should liaise with those involved in preparing the visitor trail map to consider whether details of those establishments that were part of the scheme could be shown on map.</p>

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30 April 2013	<b>Public Consultation – Cemetery</b> A report on the development of a Friends group and volunteering will be brought to a future meeting	Director of Open Spaces	A progress report will be presented at March 2014 Committee.	We have contacted all of the visitors who expressed an interest in becoming a friend or Volunteer and now have an initial list of those who wish to become involved in work at the cemetery. A meeting is due to be arranged after the summer holidays as several of those involved were not available until then.
2 July 2013	<b>‘Love the Square Mile’ app</b> - A report on the data usage would be brought to the Committee at the next meeting.	Director of the Built Environment	November 2013	
2 July 2013	<b>20mph Report</b> - Research on what other London boroughs were doing would be reported to the Committee.	Director of the Built Environment		A consultation briefing for all Members is being held on 3 <sup>rd</sup> September which would provide the information requested by the Committee.
2 July 2013	<b>Materials Recovery Facility (MRF) in Kent</b> - It was agreed that a visit to this facility would be arranged.	Director of the Built Environment		Ideal Waste, operator of the MRF are currently undertaking risk assessments of their facility to ensure safety measures are adequate to receive visitors. A visit would be arranged before the new year.
2 July 2013	<b>Food Safety Enforcement Plans – <u>Port Health Authority</u></b>	Director of Markets and Consumer Protection	September 2013	